

13th Annual Hometown Holiday Bazaar

Sponsored by Simpson County 4-H

Locations: Franklin First United Methodist Church Christian Life Center AND Franklin Presbyterian Church Cornerstone Building
Saturday, December 7, 2024 10:00 a.m. to 4:00 p.m.

Read guidelines in full before submitting vendor application/fee:

1. To reserve a booth complete the registration form and return to the Simpson Co. Extension Office with payment, located at 300 North Main St. Franklin, KY.
2. Vendor applications will be reviewed by the 4-H Bazaar Committee. Vendors are not guaranteed a booth until the committee has approved their application. Vendors will be notified via email once their application has been approved. A full refund will be given to any vendors not selected.
3. Priority will be given to craft vendors. Spaces for trademark items and/or non-craft vendors are limited. Vendors must have an adequate supply of "cash & carry" items at the bazaar. Booths taking "orders only" and baked good are not allowed. The Bazaar Committee reserves the right to limit the number of vendors selling same or similar items.
4. Booth space is approximately 10x10 and will be marked off for vendors. Booths are \$50 plus one item for the bazaar silent auction. Vendors must provide their own tables/chairs for their vendor space.
5. **NEW THIS YEAR...**the bazaar will have two locations to allow for more vendors. The bazaar will be held at BOTH the Methodist Church AND the Presbyterian Church. Vendors may NOT request a specific location or vendor spot – the 4-H Bazaar Committee will assign all vendor locations/spots. *The Methodist Church is located at 107 North College Street and the Franklin Presbyterian Church is located at 201 North College Street.* Shoppers will easily be able to walk from one location to another and signs will be posted.
6. Setup will be 7:00-9:30 a.m. the day of the event (there is no set up the evening before). All vendors must be setup and ready to go by 9:45 a.m. Vendors must remain open until 4:00 p.m. Vendor take down is 4:00-5:30 p.m. *A Small Town Christmas and the Franklin Christmas parade will talk place on Saturday afternoon/evening December 7 but the times have not been announced yet.*
7. Donuts & coffee will be provided to vendors during setup. Simpson Co. 4-H will have concessions for sale at the Methodist Church for lunch.
8. Simpson Co. 4-H is not responsible for accidents or lost/stolen items.
9. No refunds will be given to a vendor who cancels after their application has been approved.
10. Each exhibitor is responsible for filing or paying taxes as required by law.
11. Email cwebster@uky.edu one photo of your products you will have for sale for marketing purposes.

If you have additional questions contact the Simpson Co. Extension Office at 270-586-4484.

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Vendor Name as it should be displayed on bazaar promotion/marketing:

Description of items to be sold:

Contact Name: _____

Address: _____

Phone: _____

Email (*all bazaar correspondence with vendors will be done via email*):

Do you need access to one electric outlet (*these are limited and will be assigned first come first served - please do not mark yes unless electricity is needed*): YES or NO

I have read the bazaar guidelines and will email cwebster@uky.edu one photo to be used for bazaar marketing & promotion:

Signature: _____ Date: _____

Vendor booth is approx. 10x10 and cost is \$50.00 plus a silent auction item the day of the bazaar. Make checks payable to: Simpson Co. 4-H. *We also accept credit card and Paypal payments at the Extension Office*

Return payment with registration form to:

Simpson Co. 4-H

Attn: Hometown Holiday Bazaar

300 North Main Street

Franklin, KY 42134

Phone: 270-586-4484

Like us on Facebook: Simpson County Cooperative Extension Service

For Office Use Only:

Application Received _____

Application Status: Approved Denied

Applicant Notified _____

Paid: __ Check # _____ __ Cash __ Paypal